

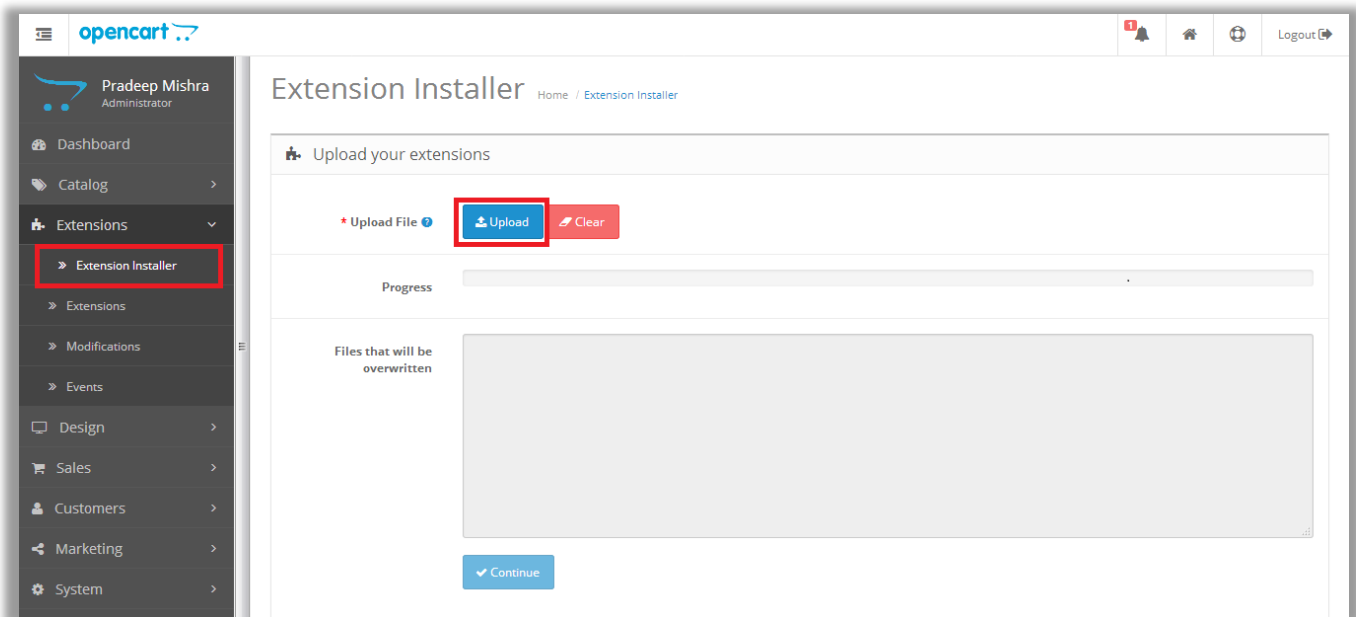


## USER GUIDE – EXPORT ORDERS WITH FILTERS

### INSTALLATION

Before installation, make sure the OpenCart Extension Installer is correctly configured, especially for the FTP settings, including the FTP Root. See <http://docs.opencart.com/extension/installer/> for more details.

1. Unzip the order\_export.zip.
2. Go to “Extensions” -> “Extension Installer”.



3. Upload The file order\_export.ocmod.xml
4. Go to “Extensions” -> “Modifications”. You should see an entry for this – “Export orders for OpenCart 2.x”.

## Modifications

Home / Modifications













Whenever you enable / disable or delete a modification you need to click the refresh button to rebuild your modification cache!

### Modification List

General

Log

<input type="checkbox"/>	Modification Name <span>▼</span>	Author	Version	Status	Date Added	Action
<input type="checkbox"/>	Blog	Admin	2.x	Enabled	24/06/2017	 
<input type="checkbox"/>	Bulk Product Update for OpenCart 2.x	Purpletree	2.x	Enabled	23/06/2017	 
<input type="checkbox"/>	Export orders for OpenCart 2.x	Purpletree	2.x	Enabled	28/06/2017	 
<input type="checkbox"/>	Local copy OCMOD by iSenseLabs	iSenseLabs	1.3	Enabled	23/06/2017	 
<input type="checkbox"/>	Upload Pdf for OpenCart 2.x	Purpletree	2.x	Enabled	24/06/2017	 

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5. Click the Refresh Button, on top right of the page.

# Modifications











[Home](#) / [Modifications](#)

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## Modification List

General

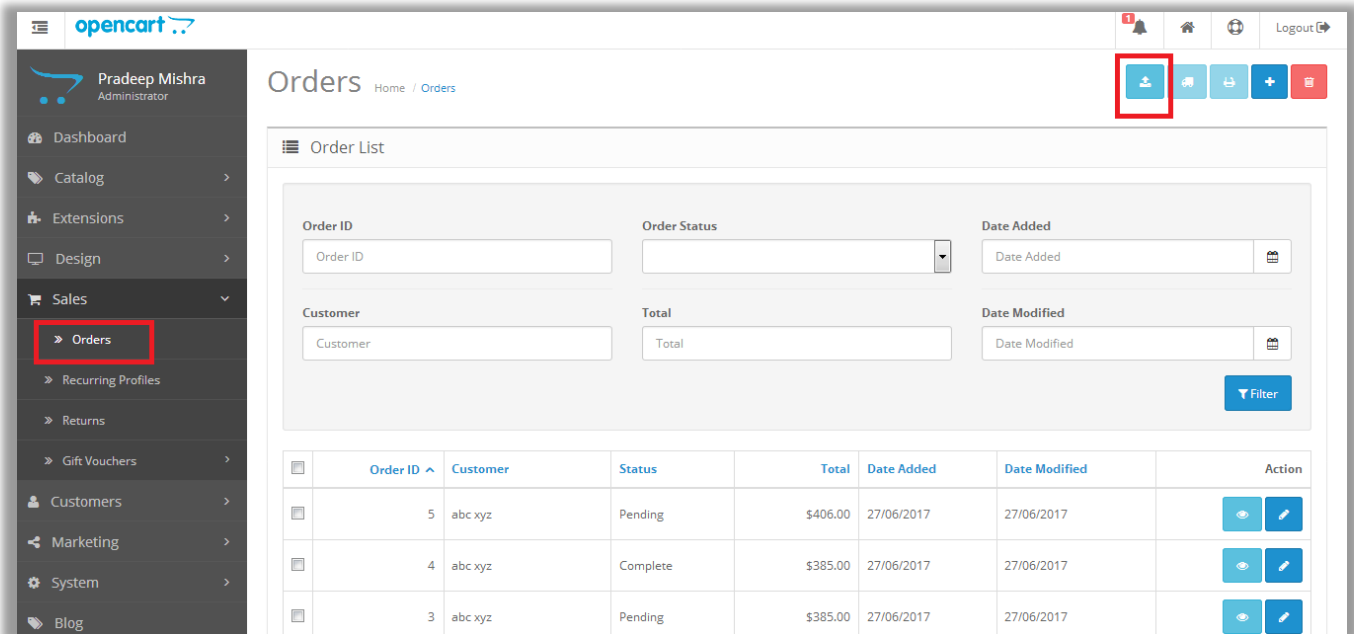
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<input type="checkbox"/>	Upload Pdf for OpenCart 2.x	Purpletree	2.x	Enabled	24/06/2017	 







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## USAGE INSTRUCTIONS

1. To export order details goto Admin-> Sales-> Orders.



The screenshot shows the OpenCart Admin interface. The sidebar on the left contains a menu with 'Orders' highlighted. The main content area is titled 'Orders' and contains an 'Order List' section. This section has several filter fields: Order ID, Order Status, Date Added, Customer, Total, and Date Modified. Below these filters is a table with columns for Order ID, Customer, Status, Total, Date Added, Date Modified, and Action. The table contains three rows of order data. In the top right corner of the main content area, there is a toolbar with several icons, including an 'Export' icon (a download symbol) which is highlighted with a red box.

Order ID	Customer	Status	Total	Date Added	Date Modified	Action
5	abc xyz	Pending	\$406.00	27/06/2017	27/06/2017	 
4	abc xyz	Complete	\$385.00	27/06/2017	27/06/2017	 
3	abc xyz	Pending	\$385.00	27/06/2017	27/06/2017	 

2. Now Click on Export Button, on top right of the page.
3. You can filter the Export Order result by using the available filters on orders grid.
4. Note: In case of very less memory being available for the script, you may see error "Fatal error: Allowed memory size of XXXXXXX bytes exhausted (tried to allocate XX bytes)". If error reporting is OFF, there could be a white page appearing instead of this error message on Export operation. In such a case, you need to ask your host to increased memory\_limit on your server to a reasonable number as per number of orders in your store.

## SUPPORT

In case of any issues, open a ticket from <https://www.helpdesk.purpletreesoftware.com> mentioning your

- i) Order number
- ii) FTP login information
- iii) Admin login information